

SHIV ASHISH SCHOOL - CBSE

(Affl.No. 430207)

Inside Sterling City, Bopal, Ahmedabad 380 058

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SHIV ASHISH SCHOOL
C.B.S.E.

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DATE: 18th March, 2017 PRE PRIMARY SECTION (Current Students)
Details for New Academic Year (2017-18)

DEAR PARENTS,

Greetings from Shiv Ashish!!!

Academic year 2016 - 17 has come to an end. The year has been very productive and satisfying in all aspects, taking our vision forward towards a holistic education. It is heartening to share that our students excelled in many scholastic and non-scholastic activities during this academic year and won accolades in both intra and inter-school events. School was very happy to receive continued support from the parents as required and we assure you that our commitment to our vision will be carried forward. Necessary preparations are afoot to launch the new academic year.

The details for the new academic session are provided below for your reference. Please ensure that your ward adheres to all the school rules strictly.

Parents are requested to note the details pertaining to the new session:

❖ **SCHOOL REOPENING & VACATION DATES.**

New session (2017-18) begins from 27.03.17.

Summer vacation start from 29.04.17 .

School reopens after summer vacation on 12.06.17

❖ **SCHOOL TIMING:**

8:45 am to 12:00 noon (Monday to Friday)

All Saturdays Holiday. (Parents can meet the teachers & Incharge members on Saturdays
9am – 10am)

❖ **SCHOOL UNIFORM**

Regular Uniform: Monday, Tuesday, Thursday and Friday

(black shoes & school socks) **Wednesday: Free dress.**

❖ **PARENTS MAY NOTE :**

- **Books and Stationary will be provided by the school at school premises on 22nd March 2017(10 a.m. to 11 a.m.)**
- **One set of regular uniform will be provided by school on 12th June 2017.**
- **Shoes & socks will be purchased by the parents.**
- **House uniform applicable only from Grade -1**

❖ FEE PAYMENT :

Fee slip will be issued along with the annual result. . Ensure payment of fees on time to avoid late charges imposed. Extra charges to be paid if the fee slip is lost. First term fee should be remitted latest by 30th June 17 and the Second term fee by 30th December 2017.

❖ Withdrawal

Parents seeking withdrawal of their ward to submit written requests for L.C & fill in the prescribed form. **Late date for applying for LC is 10th April 2017. For request made later, 1st quarter fees will be charged. If a student does not report back to school after vacation or mid-term break and not willing to continue, both term fees will have to be paid.**

❖ CONVEYANCE ARRANGEMENT

Private vans ply from main parts of city to school. Parents may contact Mr. Ramesh Desai (9879008575) –Manager of the school for any query related to conveyance. **The school management does not hold any responsibility towards the van personnel.**

❖ GUIDELINES FOR FUNCTIONING

- Parents (Pre-Primary) are requested to submit the entire set of books and note-books covered with the transparent sheet and labelled along with a set of crayon box and pencil box to the class teacher on 29th March 2017.
- Any change in the residential address or the phone number should be informed immediately to the school authorities through a written application (the office and the class teacher).
- The parents who drop their child themselves should see that they should drop them just 10 minutes before the school timings.
- Parent –Teacher meet will be at regular intervals and parents are requested to attend all the meetings. The date and time will be informed in advance through a circular.
- Parents can meet the teacher on 2nd and 4th Saturdays (Between 9am -11am) .
- Parents are requested not to meet the teachers during the school hours. In case of an emergency you can meet the Principal/Headmistress.
- Parents are requested to check and sign the almanac daily as all the communication between the teachers and parents will be through almanac.
- Students will be given temporary Id card for the month of April. New Id card & Annual Planner will be provided in the month of July.

WARM REGARDS & BEST WISHES,

GEETHA NEELAKANTAN –PRINCIPAL

HAPPY MINI VACATION & HAVE A NICE SUMMER VACATION!!!!!!!