

# SHIV ASHISH SCHOOL - GSEB

(Affl.No. 430207)

Inside Sterling City, Bopal, Ahmedabad 380 058

Ph.No. 8980006886,898006887

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**DATE: 18.03.17**                      **PRE PRIMARY SECTION( FOR NEW ADMISSIONS)**

**Details for New Academic Year (2017-18).**

Name: \_\_\_\_\_ Class: \_\_\_\_\_ Boy/ Girl: \_\_\_\_\_ House: \_\_\_\_\_

**DEAR PARENTS,**

Warm welcome extended to you & your ward to Shiv Ashish family. Shiv Ashish is a full-fledged higher secondary school (K-12). We profess to be a child centric school. Today's competitive global world calls for developing multiple skills in students and we at S A S provide children with varied canvas of exposure to succeed and shine. We are energized and deeply committed in making a positive difference in the lives of our students. We are committed to accomplish this by setting high academic standards for all children. Let's work together in preparing our dear children for today's world.

Academic year 2016 - 17 has come to an end. The year has been very productive and satisfying in all aspects, taking our vision forward towards a holistic education. It is heartening to share that our students excelled in many scholastic and non-scholastic activities during this academic year and won accolades in both intra and inter-school events. We assure you that our commitment to our vision will be carried forward.

**Necessary preparations are afoot to launch the new academic year. The details for the new academic session are provided below for your reference. Please ensure that your ward adheres to all the school rules strictly.**

**Parents are requested to note the details pertaining to the new session:**

❖ **SCHOOL REOPENING & VACATION DATES.**

**New session (2017-18) begins from 27.03.17.**

**Summer vacation start from 29.04.17 .**

**School reopens after summer vacation on 12.06.17.**

❖ **SCHOOL TIMING:**

8:45 am to 12:00 noon (Monday to Friday )

All Saturdays Holiday. ( Parents can meet the teachers & Incharge members on Saturdays 9am – 10am)

❖ **SCHOOL UNIFORM**

**Regular Uniform:** Monday, Tuesday, Thursday and Friday

(black shoes & school socks) **Wednesday: Free dress.**

❖ **PARENTS MAY NOTE :**

- **Books and Stationary will be provided by the school at school premises on 22<sup>nd</sup> March 2017 (10 a.m. to 11 a.m.)**
- **One set of regular uniform will be provided by school on 12<sup>th</sup> June 2017.**
- **Shoes & socks will be purchased by the parents.**
- **House uniform applicable only from Grade -1.**
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### ❖ FEE PAYMENT :

Fee slip to be collected from the accounts section at the time of confirmation of admission. Ensure payment of fees on time to avoid late charges imposed. Extra charges to be paid if the fee slip is lost. First term fee should be remitted latest by 30<sup>th</sup> June 2017 and the second term fee by 30<sup>th</sup> December 2017.

**Submission of documents at the time of admission latest by 30/04/17.**

- Four stamp sized photographs of the child.
- Original L.C.- Countersigned by DEO if the student is from other states.
- Photo copy of annual report card.

### ❖ CONVEYANCE ARRANGEMENT

Private vans ply from main parts of city to school. Parents may contact Mr. Ramesh Desai (9879008575) –Manager of the school for any query related to conveyance. **The school management does not hold any responsibility towards the van personnel.**

### ❖ GUIDELINES FOR FUNCTIONING

- Parents (Pre-Primary) are requested to submit the entire set of books and note-books covered with the transparent sheet and labelled along with a set of crayon box and pencil box to the class teacher .
- Any change in the residential address or the phone number should be informed immediately to the school authorities through a written application ( the office and the class teacher).
- The parents who drop their child themselves should see that they should drop them just 10 minutes before the school timings.
- Parent –Teacher meet will be at regular intervals and parents are requested to attend all the meetings. The date and time will be informed in advance through a circular.
- Parents can meet the teacher on 2<sup>nd</sup> and 4<sup>th</sup> Saturdays (Between 9am -11am) .
- Parents are requested not to meet the teachers during the school hours. In case of an emergency you can meet the Principal/Headmistress.
- Parents are requested to check and sign the almanac daily as all the communication between the teachers and parents will be through almanac.
- Students will be given temporary Id card for the month of April. New Id card & Annual Planner will be provided in the month of June .

**Warm regards & best wishes,**

**GEETHA NEELAKANTAN**

***We cannot always build the future for our CHILDREN***

***, but we can build our CHILDREN for the future."***

**WISHING THE NEW STUDENT MEMBERS HAPPY  
& FRUITFUL SCHOOLING AT SHIV ASHISH.**